

NOTE of INQUORATE MEETING of ARGYLL AND BUTE HSCP CLINICAL AND CARE GOVERNANCE COMMITTEE held BY MICROSOFT TEAMS on THURSDAY, 4 APRIL 2024

Present:

Graham Bell (Chair)

Karen Karen Leach
Rebecca Helliwell

Kevin McIntosh
Alison McGrory

Attending:

Evan Beswick, Interim Chief Officer, Argyll and Bute HSCP
Caroline Cherry, Head of Adult Services – Health and Community Care, Argyll and Bute HSCP
Jillian Torrens, Head of Adult Services – Acute and Complex Care , Argyll and Bute HSCP
Fiona Thomson, Associate Director of Pharmacy, NHS Highland
Simon Deveney, Senior Manager – Resources, Argyll and Bute HSCP
Lucy Dornan, Interim Clinical Governance Manager, Argyll and Bute HSCP
Fiona McCallum, Committee Officer, Argyll and Bute Council

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies for absence were intimated on behalf of David Gibson, Fiona Broderick, Elizabeth Higgins and Kristin Gillies.

The Chair advised that due to a change in Political Leadership at a special meeting of Argyll and Bute Council on 4 April 2024, there would be no Councillors joining this meeting. It was noted, therefore, that due to there being no representation from Argyll and Bute Council, this meeting was inquorate.

It was agreed to go ahead with the meeting with agenda items being noted and that any decisions made would be ratified at the next meeting.

2. MINUTES

(a) Note of Inquorate Meeting of the Clinical and Care Governance Committee held on 1 February 2024

The Note of Inquorate meeting of the Clinical and Care Governance Committee, held on 1 February 2024, was noted. This would be approved as a correct record and any decisions taken at that meeting would be homologated at the next meeting of the Committee scheduled for 6 June 2024.

(b) **Minute of Clinical and Care Governance Group held on 22 February 2024**

The Minute of the Clinical and Care Governance Group, held on 22 February 2024 was noted.

3. ACTION LOG

Having given consideration to the Action Log, the following was agreed:-

- Action 1 To remain on the Action Log.
- Action 2 As Elizabeth Higgins not in attendance at this meeting the Chair agreed to liaise with Evan Beswick on what the schedule would be for bringing this item forward.
- Action 3 Having noted that this was on the agenda for discussion at item 6 (Health Complaints Overview), it was agreed that this action be removed from the Action Log.
- Action 4 Continued to next meeting.
- Action 5 Continued to next meeting.
- Action 6 Having noted that this was on the agenda for discussion at item 7 (Overview of Registered Services for Older Adults), it was agreed that this action be removed from the Action Log.
- Action 7 Now complete, to be removed from Action Log.

4. HEALTH & SOCIAL CARE PARTNERSHIP - PERFORMANCE REPORT - FQ3 (OCT - DEC 2023/24)

The Committee gave consideration to a report which presented the Health and Social Care Partnership's (HSCP's) performance details for FQ3 (October to December) 2023/24. The report included information in relation to the performance against each of the service areas and the 93 supporting Key Performance Indicators; National Health and Wellbeing Indicators and performance and trend overview with regards to System Pressures. Information relating to the Health and Wellbeing Outcome Indicators and Ministerial Steering Group Integration measures was also provided.

Discussions were held regarding the level of data received in respect of residents from Argyll and Bute receiving health care from Greater Glasgow and Clyde Hospitals; Hospital at Home Services following a successful pilot service in Oban and where or not this would be rolled out further; and an increase in young people moving into the area under the National Transfer Scheme for Unaccompanied Asylum-Seeking Children which was not currently recorded under a separate indicator.

It was noted that consideration would be given to bringing a report to a future meeting on the Hospital at Home Service.

Decision

The Clinical and Care Governance Committee:-

1. Acknowledged performance for FQ3 (October to December 2023/24) and performance against the previous quarter.
2. Acknowledged supporting performance commentary from Heads of Service and Service Leads.
3. Acknowledged the performance update on the National Health and Wellbeing Outcomes and Ministerial Steering Group Integration Indicators, as outlined in Appendix 1 to the report.
4. Noted the System Pressure Report for December 2023 as contained within Appendix 2 to the report.
5. Noted the Delayed Discharge Sitrep for 15 January 2024, as detailed within Appendix 3 to the report.

(Reference: Report by Head of Strategic Planning, Performance and Technology, dated 4 April 2024, submitted)

5. DASHBOARD REPORT

Consideration was given to the dashboard report, which provided information over the last 13 months on stage 2 complaints; the total number of adverse events recorded; the total number of incidents recorded by site; the total number of hospital inpatient falls and falls with harm; the total number of tissue viability injuries; violence and aggression incidents by location and the number of medication error incidents by location.

It was noted that consideration would be given to bringing reports to a future meeting of the Committee on inpatient falls and medication errors.

Decision

The Clinical and Care Governance Committee considered and noted the information provided within the dashboard report.

(Reference: Report by Lead Nurse, NHS Highland, submitted)

6. HEALTH COMPLAINTS OVERVIEW

Consideration was given to a report which provided an overview of health complaint activity during the period between 1 September 2023 and 1 March 2024, with a specific focus on stage 2 complaint activity.

A discussion was had about providing the Committee with information on social work complaints activity and it was noted that this suggestion would be taken to the Clinical and Care Governance Group.

Decision

The Clinical and Care Governance Committee noted the content of the paper in relation to health complaints.

(Reference: Report by Interim Clinical Governance Manager, dated 4 April 2024, submitted)

7. OVERVIEW OF REGISTERED SERVICES FOR OLDER ADULTS

The Committee gave consideration to a report which provided an overview of registered social care services in Argyll and Bute for older adults. The report highlighted inspections undertaken in 2023-2024 by the Care Inspectorate for older adult services and presented the assurance functions that underpin registered services.

A discussion was had about providing a spreadsheet on the overlap of other inspections which were carried out for other services, for example, learning disability services.

Decision

The Clinical and Care Governance Committee:-

1. Noted the overview of registered services for older adults in Argyll and Bute.
2. Noted the inspection activity undertaken in 2023-2024 and associated outcomes.
3. Noted the assurance functions for registered services for older adults in Argyll and Bute.

(Reference: Report by Head of Adult Services – Health and Community Care, dated 4 April 2024, submitted)

8. DATE OF NEXT MEETING

The Clinical and Care Governance Committee noted that their next meeting was scheduled to take place at 2:00pm on Thursday, 6 June 2024.